

536 South Clark Street Federal Building

Chicago, IL

April 2015



SPRING IS HERE!

April showers bring May flowers...

Be on the lookout for signs of spring in our planters on Clark and Congress and at the 450 Federal parking facility. The landscaping crew has started their seasonal maintenance with fresh layers of mulch. Our plants are native perennials and should be hearty enough to survive our chilly winters. Nevertheless, the crew has started assessing the health of our plants after this past winter season. Damaged plants will be replaced late April or early May.

It's that time of year again...

Another shoulder season is upon us! During this month, GSA and the building engineers will be gearing up for cooling season. Contact the property management office at 312.353.5580 if you experience uncomfortable temperatures.

HEALTHY VENDING NEWS

You will soon see more **green** this spring! Snack and beverage machines in our vending areas will be sprouting **FitPick®** decals and **green pushers**. These will signify products that meet the National Automatic Merchandising Association (NAMA) **FitPick®** Standards, which are closely aligned with the Health and Sustainability Guidelines for Federal Concessions and Vending Operations.

To qualify, snacks must contain 0 grams trans-fat and meet certain criteria for calories, saturated fat, sodium, and calories from sugar. Beverages other than milk (non-fat, 1%, 2%) or 100% juice must contain fewer than 40 calories.

GSA has committed through the National Prevention Strategy that we will provide a building

environment that supports healthy foods. We have been working with the Intergovernmental Affairs Committee of the Chicago Federal Executive Board, the State of Illinois Business Enterprise Program for the Blind, and the Illinois Committee of Blind Vendors to bring you these healthier options. Enjoy and Energize!

WHO'S THAT?

Stacia Davis joins the 536 S Clark Property Management team



There's a new face with the 536 Clark Property Management Team. Stacia Davis joins us from the GSA Customer Project Service Center, where she was a project manager for a year. Prior to her work in Customer Projects, Stacia was a Property Manager for GSA in Milwaukee, WI. Stacia brings a wealth of experience with her to the team. She has been a Property Manager in the public and private sectors for 20 years!

Stacia is a native Chicagoan, who earned a Bachelors of Arts in English Literature at DePaul University. Stacia is a talented charcoal sketch artist and voracious reader, with a fondness for history. She has used her love of history and her research skills to trace her family lineage to the 1700s. Public Service is in her roots: Stacia discovered she is a distant cousin to President Richard Nixon. Welcome to the team, Stacia!

GSA CONTACTS

536 S. Clark Street Service Desk

312.353.5580

clarkfieldoffice@gsa.gov

BUILDING NEWS

ESPC lighting replacement is nearing completion

The lighting replacement project is 90% complete. Contractors have been working to adjust lighting levels in the corridors and ordering ceiling lights for remaining applicable tenant areas. Your GSA property managers will reach out to coordinate any needed access to install the final lights. These lights are under full warranty, so please report any problems to the service desk for resolution.

Be prepared for the building electrical shutdown over Memorial Day weekend!

Electrical service to 536 S. Clark St. will be shut down Friday, May 22, 2015 at 6:00 PM and will not be restored until Saturday, May 23rd at approximately 11:00 PM. This shutdown is necessary to complete critical maintenance on the main switchgear in the building. For your safety, we recommend all tenants remain offsite while work is underway. This is a FULL building utility shutdown, meaning NO lighting, power for computers, elevator service, HVAC, or domestic water distribution (toilets) will be provided. We ask that tenants take precautions to power down equipment or initiate agency UPS back up or emergency generators. Additional recommendations include backing up data, rerouting servers or other critical equipment, and removing any food products that may spoil in refrigerators.

Upgrades to the Building Automation System will improve service to tenants

GSA will be upgrading the BAS this year at 536 S. Clark. The upgrades will improve interface with our major building systems, allowing for easier diagnosis and repair of building challenges, such as temperature problems. Installation of the upgrades will have minimal impact on our tenants, and will improve overall service delivery.

REMINDERS

The GSA Clark Field Office has a new service desk email address!

Effective March 16, 2015, the GSA Clark Street Field Office has a new email address. Please use **clarkfieldoffice@gsa.gov** for service calls, feedback or general questions. This email address will replace our old address: 536servicecenter@gsa.gov.

The old email address will remain active during the transition, and messages sent to the old mailbox will get automatically forwarded to the new address. Our phone number will remain the same: 312.353.5580.

Review GSA Building Policy before starting internal projects

If your agency is managing an internal project, your contractor should review the GSA Building Policy before starting every job. This document outlines the regulations for performing work within the 536 S. Clark building. It contains information related to security clearances, deliveries, access to telephone and mechanical areas, and much more. The document also describes permits and forms that must be completed before specific work can begin.

Please contact the property management office at 312.353.5580 for a copy of the policy document.

IMPORTANT DATES

The 536 S. Clark Street Building will be closed the following days:

May 22nd-23rd– Building electrical shutdown

May 25th– Memorial Day

July 3rd– Independence Day Observed